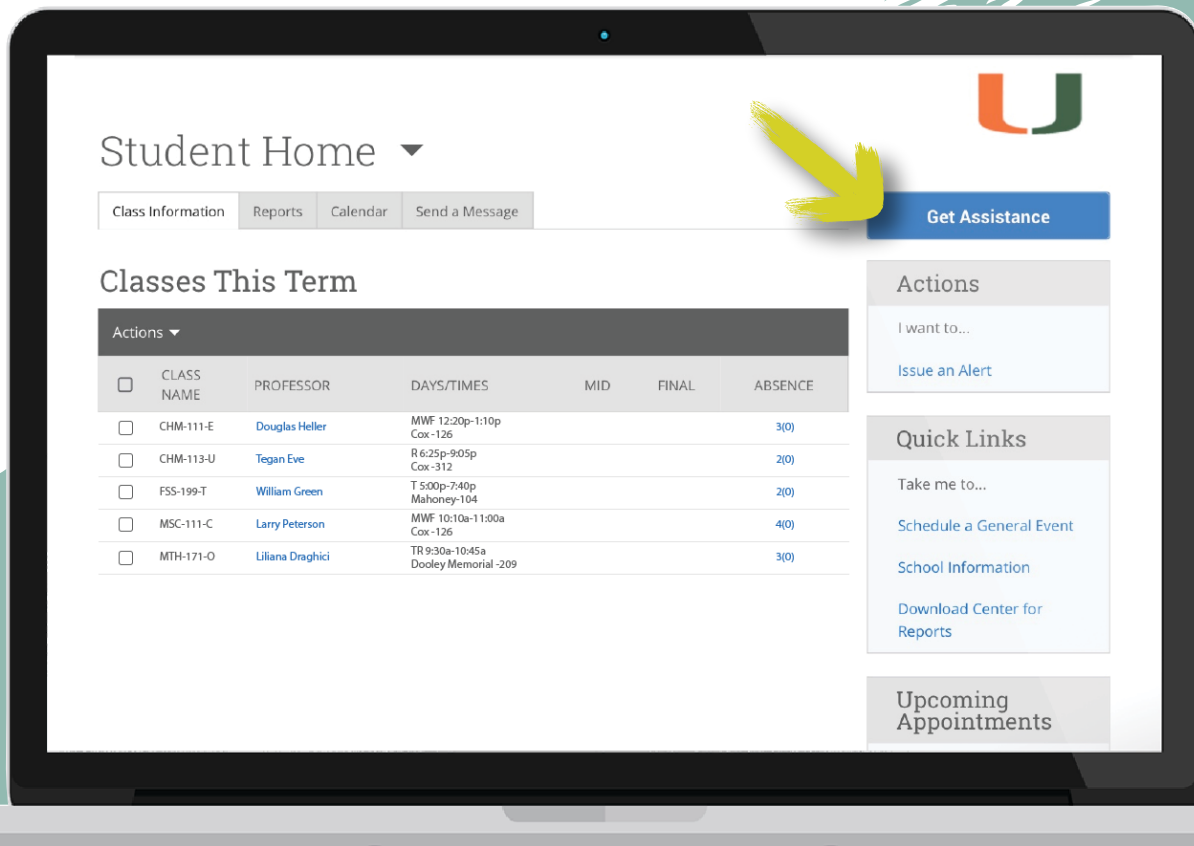


# Setting Up Appointments with Navigate

Here are 6 easy steps to schedule appointments with Navigate. To access Navigate, click **"Navigate (formerly EAB Campus)"** in the Online Resources section in CaneLink.

## STEP 1:

Click on the "Get Assistance" button.



Schedule Appointment


What type of appointment would you like to schedule?

-- please choose one --

-- please choose one --

Advising UM\_Advising

Tutoring



## STEP 2:

Select the type of appointment you wish to schedule.

## STEP 3:

Select the specific service category for which you wish to receive advising & select the specific service for your appointment. Then, click next.

Schedule Appointment

What type of appointment would you like to schedule?

Advising UM\_Advising


Pick a Service Category

College of Arts and Sciences Advising

Pick a Service for your Appointment

A&S- Arts & Humanities (GA-O)

Next



Service > Location & Staff > Select Time > Confirm

### Schedule Appointment

Pick a Location for your Appointment  
 A&S- Undergraduate Advising (Ashe ...

Pick a Staff Member  
 Taveras, Gisett

◀ Back Next ▶

## STEP 4:

Select the location for your appointment & select the advisor you need to meet with. Then, click next.

## STEP 5:

Choose available day and time, then click "Next."

If you do not see a time that works with your schedule check if drop-in times are available to you.

Service > Location & Staff > Select Time > Confirm

### Schedule Appointment

Times From February 25 To March 01

Mon, Feb 25	Tue, Feb 26	Wed, Feb 27	Thu, Feb 28	Fri, Mar 01
Morning N/A	Morning N/A	Morning N/A	10:30am 10:50am 11:10am 11:30am	Morning N/A
Afternoon N/A	Afternoon N/A	Afternoon N/A		Afternoon N/A

Don't see the time you're looking for? View Drop-in Times

◀ Back Next ▶

Service > Location & Staff > Select Time > Confirm

### Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

**Appointment Details**

**Who:** Michael Stokes with Gisett Taveras

**When:** Thursday, February 28 10:30am - 10:50am

**Why:** A&S- Arts & Humanities (GM-O)

**Where:** A&S- Undergraduate Advising (Ashe 200)

**Additional Details**

Is there anything specific you would like to discuss with Gisett?

Comments for your staff...

☒ Send Me an Email

☒ Send Me a Text

Please provide your mobile number:

Phone Number

◀ Back Confirm Appointment

## STEP 6:

Review your appointment details. Here you can add comments and select how you wish to be reminded of the appointment. Finish reviewing, then click "Confirm Appointment" to schedule.